

EMERGENCY what to do



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Behavioural references when handling emergency situations – no. 1 | 2025

BLANCHINI (BLA1) – Building A



The Blanchini premises comprise emergency management staff **trained to implement firefighting and first aid measures.**

The staff are part of the University Internal Emergency Management System (S.I.G.Em.).

WHAT IS AN EMERGENCY

Any **critical condition** that occasions a **potential danger for the safety of people, property, or structures**

It requires exceptional and urgent interventions to be handled and brought back to normal.





(e.g. fire, substance release, accident, sudden illness, explosion, etc.)

WHO ACTS IN AN EMERGENCY

The point of reference is the **Emergency Centre (c/o reception desk)**, which, during the normal opening hours of the venue, is always manned by staff trained in emergency management.



IF YOU DISCOVER A CRITICAL CONDITION: WHAT TO DO

 NOTIFY THE EMERGENCY CENTRE – Call 0432 249800 or go directly to the reception desk (opening hours at the venue)	 CALL THE INTERNAL EMERGENCY NUMBER 0432 511951 (24 hours a day)	 PRESS AN ALARM BUTTON The alarm will go off. Wait for an emergency management officer to arrive	 CALL THE PROFESSIONAL RESCUE TEAM 112 FVG emergency number (24 hours a day) NOTIFY the BLA1 Emergency Centre as well External rescuers
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WHAT TO COMMUNICATE

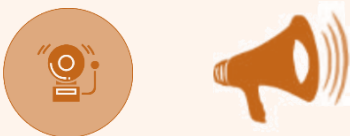
Provide calmly and clearly:

- name and contact person;
- nature, place and severity of the event;
- who and/or what is involved in the event.

WHAT TO DO AFTER ACTIVATING RESCUE OPERATIONS

Follow the instructions received from emergency management staff and what is reported in this information sheet, which is an extract of the **University emergency plan.**

IF YOU HEAR AN ALARM SIGNAL GOING OFF: WHAT TO DO

The sound alarm system at the premises works in single joint mode : continuous sound together with a voice message	CONTINUOUS SOUND / VOICE MESSAGE EVACUATION 	
	“GET AWAY FROM THE BUILDING!” <i>There is a real and verified event that requires evacuation of the building. Leave the premises whenever you hear the continuous alarm and the evacuation voice message.</i>	

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IN THE EVENT OF EVACUATION: WHAT TO DO



MOVE AWAY FROM CRITICAL AREAS TO REACH A SAFE PLACE

- **Secure assets**, equipment, machines and tools in operation.
- When leaving, **check that everyone is exiting the premises** and close the doors behind you.
- **Proceed quickly**, without running, using the nearest escape routes.
- **Follow the escape signs** and/or the directions from emergency management officers.

DO NOT take bulky objects away
DO NOT walk through areas affected by the effects of an event (smoke, flames, etc.)
DO NOT use the elevator.
DO NOT run, create alarm and confusion.
DO NOT obstruct entrances/exits from the premises.

DO NOT go back
DO NOT re-enter the building until the emergency is over.
DO NOT use your cell phone

If you are outside the building,
DO NOT obstruct rescue vehicles.

ESCAPE SIGNS



Indication along the escape route: direction towards an emergency exit



Indication along the escape route: direction towards an emergency exit



Indication of the escape route: direction towards and along a staircase to reach an emergency exit



Emergency exit: exit that leads to a safe place

Emergency management executives | officers: WHAT TO DO

Facility managers (or office managers, teachers in classrooms and teaching laboratories) and/or emergency management staff:

- they take action to evacuate people;
- they make sure that all the people in their organizational unit and in the immediate vicinity of their workplace have actually left the premises.

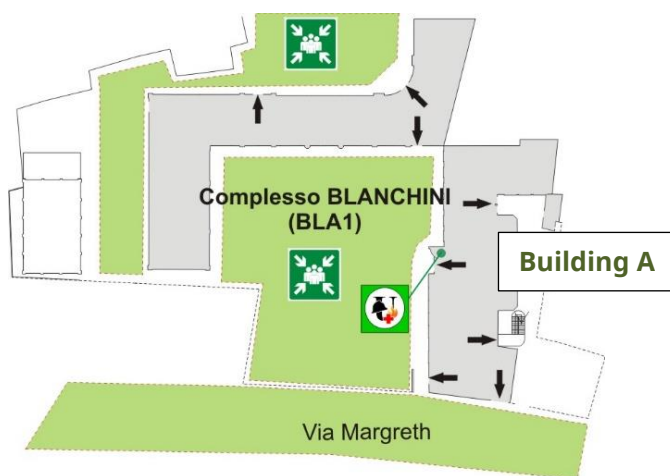
Emergency management officers:

manage the transition while waiting for the arrival of external rescue operators; implement the first interventions to counter the event and give directions to those present; provide support to people with disabilities (if possible, in safe mode).

RESUMPTION OF ACTIVITY

Wait in safe places for the **GO-AHEAD** to resume activities from emergency management staff. **Once it is verified that the danger has ceased and the emergency situation has been declared concluded, the alarm is deactivated: you can resume normal activity.**

SAFE PLACES AND COLLECTION POINTS FOR THE BLANCHINI PREMISES



FLOOR PLAN – ground floor



SAFE PLACE

in case of evacuation (to be assessed in relation to the intensity of the effects)



SAFETY LIMIT

(approximate, in relation to the intensity of the effects)



COLLECTION POINT

information reference point with the presence of emergency management staff



EMERGENCY CENTRE

(coincides with the reception desk at the venue)

USEFUL TELEPHONE
NUMBERS

0432 249800
Blanchini Emergency Centre

0432 511951
University Internal Emergency

112
General National Emergency