

# EMERGENCY what to do

Behavioural references when handling emergency situations – no. 1 | 2025

## BLANCHINI (BLA1) – Building A



The Blanchini premises comprise emergency management staff **trained to implement firefighting and first aid measures**.

The staff are part of the University Internal Emergency Management System (S.I.G.Em.).

### WHAT IS AN EMERGENCY

Any **critical condition** that occasions a **potential danger for the safety of people, property, or structures**

It requires **exceptional and urgent interventions** to be handled and brought back to normal.  
(e.g. fire, substance release, accident, sudden illness, explosion, etc.)



### WHO ACTS IN AN EMERGENCY

The point of reference is the **Emergency Centre (c/o reception desk)**, which, during the normal opening hours of the venue, is always manned by staff trained in emergency management.

## IF YOU DISCOVER A CRITICAL CONDITION: WHAT TO DO



**NOTIFY THE EMERGENCY CENTRE** – Call  
**0432 249800**

or go directly to the reception desk (opening hours at the venue)



**CALL THE INTERNAL EMERGENCY NUMBER**  
**0432 511951**

(24 hours a day)



**PRESS AN ALARM BUTTON**

The alarm will go off. Wait for an emergency management officer to arrive



**CALL THE PROFESSIONAL RESCUE TEAM**  
**112**

FVG emergency number (24 hours a day)  
NOTIFY the BLA1 Emergency Centre as well

*External rescuers*

*UNIUD Emergency*

### WHAT TO COMMUNICATE

Provide calmly and clearly:

- name and contact person;
- nature, place and severity of the event;
- who and/or what is involved in the event.

### WHAT TO DO AFTER ACTIVATING RESCUE OPERATIONS

Follow the instructions received from emergency management staff and what is reported in this information sheet, which is an extract of the **University emergency plan**.

## IF YOU HEAR AN ALARM SIGNAL GOING OFF: WHAT TO DO

CONTINUOUS SOUND / VOICE MESSAGE  
**EVACUATION**



The **sound alarm system at the premises works in single joint mode**: continuous sound together with a voice message

**"GET AWAY FROM THE BUILDING!"**

*There is a real and verified event that requires evacuation of the building. Leave the premises whenever you hear the continuous alarm and the evacuation voice message.*

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## IN THE EVENT OF EVACUATION: WHAT TO DO



### MOVE AWAY FROM CRITICAL AREAS TO REACH A SAFE PLACE

- Secure assets, equipment, machines and tools in operation.
- When leaving, **check that everyone is exiting the premises** and close the doors behind you.
- Proceed quickly**, without running, using the nearest escape routes.
- Follow the escape signs** and/or the directions from emergency management officers.

**DO NOT** take bulky objects away  
**DO NOT** walk through areas affected by the effects of an event (smoke, flames, etc.)  
**DO NOT** use the elevator.  
**DO NOT** run, create alarm and confusion.  
**DO NOT** obstruct entrances/exits from the premises.

### DO NOT go back

**DO NOT** re-enter the building until the emergency is over.  
**DO NOT** use your cell phone

*If you are outside the building,*  
**DO NOT** obstruct rescue vehicles.

## ESCAPE SIGNS



**Indication along the escape route:** direction towards an emergency exit



**Indication along the escape route:** direction towards an emergency exit



**Indication of the escape route:** direction towards and along a staircase to reach an emergency exit



**Emergency exit:** exit that leads to a safe place

## Emergency management executives | officers: WHAT TO DO

**Facility managers (or office managers, teachers in classrooms and teaching laboratories) and/or emergency management staff:**

- they take action to evacuate people;
- they make sure that all the people in their organizational unit and in the immediate vicinity of their workplace have actually left the premises.

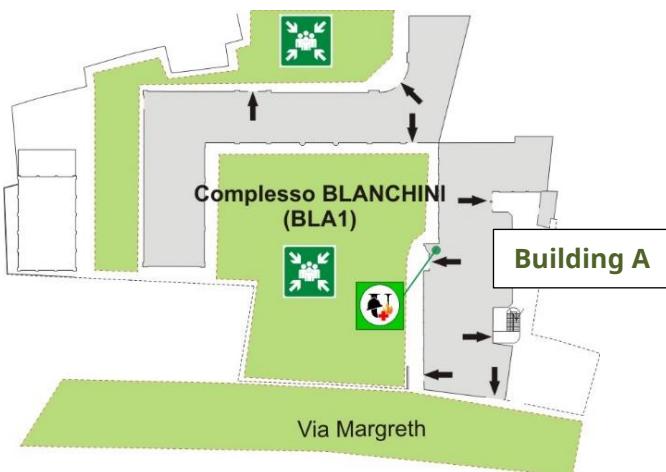
### Emergency management officers:

manage the transition while waiting for the arrival of external rescue operators; implement the first interventions to counter the event and give directions to those present; provide support to people with disabilities (if possible, in safe mode).

## RESUMPTION OF ACTIVITY

Wait in safe places for the **GO-AHEAD** to resume activities from emergency management staff. **Once it is verified that the danger has ceased and the emergency situation has been declared concluded, the alarm is deactivated: you can resume normal activity.**

## SAFE PLACES AND COLLECTION POINTS FOR THE BLANCHINI PREMISES



**FLOOR PLAN – ground floor**

### SAFE PLACE

in case of evacuation (to be assessed in relation to the intensity of the effects)



### SAFETY LIMIT

(approximate, in relation to the intensity of the effects)



### COLLECTION POINT

information reference point with the presence of emergency management staff



### EMERGENCY CENTRE

(coincides with the reception desk at the venue)



USEFUL TELEPHONE  
NUMBERS

**0432 249800**

Blanchini Emergency Centre

**0432 511951**

University Internal Emergency

**112**

General National Emergency