

# EMERGENCY what to do



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Behavioural references when handling emergency situations – no. 1 | 2025

## BLANCHINI (BLA1) – Building B



The Blanchini premises comprise emergency management staff **trained to implement firefighting and first aid measures**.

**The staff are part of the University Internal Emergency Management System (S.I.G.Em.).**

### WHAT IS AN EMERGENCY

Any **critical condition** that occasions a **potential danger for the safety of people, property, or structures**

**It requires exceptional and urgent interventions** to be handled and brought back to normal.


(e.g. fire, substance release, accident, sudden illness, explosion, etc.)

### WHO ACTS IN AN EMERGENCY

The point of reference is the **Emergency Centre (c/o reception desk)**, which, during the normal opening hours of the venue, is always manned by staff trained in emergency management.



## IF YOU DISCOVER A CRITICAL CONDITION: WHAT TO DO

 <b>NOTIFY THE EMERGENCY CENTRE – Call</b> <b>0432 249800</b> or go directly to the reception desk (opening hours at the venue)	 <b>CALL THE INTERNAL EMERGENCY NUMBER</b> <b>0432 511951</b> (24 hours a day)	 <b>PRESS AN ALARM BUTTON</b> The alarm will go off. Wait for an emergency management officer to arrive	 <b>CALL THE PROFESSIONAL RESCUE TEAM</b> <b>112</b> FVG emergency number (24 hours a day) NOTIFY the BLA1 Emergency Centre as well
<b>UNIUD Emergency</b>			<b>External rescuers</b>

### WHAT TO COMMUNICATE



Provide calmly and clearly:

- name and contact person;
- nature, place and severity of the event;
- who and/or what is involved in the event.

### WHAT TO DO AFTER ACTIVATING RESCUE OPERATIONS

Follow the instructions received from emergency management staff and what is reported in this information sheet, which is an extract of the **University emergency plan**.

## IF YOU HEAR AN ALARM SIGNAL GOING OFF: WHAT TO DO

<p>The <b>sound alarm system</b> at the premises works in <b>dual mode</b>: intermittent sound and voice message</p>	<b>INTERMITTENT SOUND ALERT</b>  “Warning, evacuation may be necessary – <b>GET READY TO LEAVE THE PREMISES</b> ” Report a potentially dangerous situation. Emergency management staff are assessing the situation. Stand by and get ready.	<b>VOICE MESSAGE EVACUATION</b>  “ <b>GET AWAY FROM THE BUILDING!</b> ” There is a real and verified event that requires evacuation of the building. <b>Leave the premises whenever you hear the evacuation message.</b>
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## IN THE EVENT OF EVACUATION: WHAT TO DO



### MOVE AWAY FROM CRITICAL AREAS TO REACH A SAFE PLACE

- **Secure assets**, equipment, machines and tools in operation.
- When leaving, **check that everyone is exiting the premises** and close the doors behind you.
- **Proceed quickly**, without running, using the nearest escape routes.
- **Follow the escape signs** and/or the directions from emergency management officers.

**DO NOT** take bulky objects away  
**DO NOT** walk through areas affected by the effects of an event (smoke, flames, etc.)  
**DO NOT** use the elevator.  
**DO NOT** run, create alarm and confusion.  
**DO NOT** obstruct entrances/exits from the premises.

**DO NOT** go back  
**DO NOT** re-enter the building until the emergency is over.  
**DO NOT** use your cell phone

*If you are outside the building,*  
**DO NOT** obstruct rescue vehicles.

## ESCAPE SIGNS



**Indication along the escape route:** direction towards an emergency exit



**Indication along the escape route:** direction towards an emergency exit



**Indication of the escape route:** direction towards and along a staircase to reach an emergency exit



**Emergency exit:** exit that leads to a safe place

## Emergency management executives | officers: WHAT TO DO

**Facility managers (or office managers, teachers in classrooms and teaching laboratories) and/or emergency management staff:**

- they take action to evacuate people;
- they make sure that all the people in their organizational unit and in the immediate vicinity of their workplace have actually left the premises.

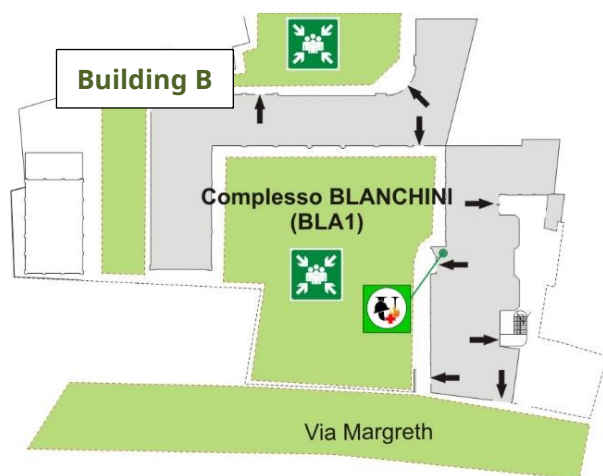
**Emergency management officers:**

manage the transition while waiting for the arrival of external rescue operators; implement the first interventions to counter the event and give directions to those present; provide support to people with disabilities (if possible, in safe mode).

## RESUMPTION OF ACTIVITY

Wait in safe places for the **GO-AHEAD** to resume activities from emergency management staff. **Once it is verified that the danger has ceased and the emergency situation has been declared concluded, the alarm is deactivated: you can resume normal activity.**

## SAFE PLACES AND COLLECTION POINTS FOR THE BLANCHINI PREMISES



FLOOR PLAN – ground floor



### SAFE PLACE

in case of evacuation (to be assessed in relation to the intensity of the effects)



### SAFETY LIMIT

(approximate, in relation to the intensity of the effects)



### COLLECTION POINT

information reference point with the presence of emergency management staff



### EMERGENCY CENTRE

(coincides with the reception desk at the venue)

USEFUL TELEPHONE  
NUMBERS

**0432 249800**  
Blanchini Emergency Centre

**0432 511951**  
University Internal Emergency

**112**  
General National Emergency